

## THE DIRECTOR

HAVING REGARD TO Law No. 508 of December 21, 1999, entitled "Reform of the Academies of Fine Arts, the National Academy of Dance, the National Academy of Dramatic Art, the Higher Institutes for Artistic Industries, the Conservatories of Music and Equivalent Music Institutes";

HAVING REGARD TO the Decree of the President of the Republic No. 132 of February 28, 2003 "Regulation providing criteria for the statutory, regulatory and organisational autonomy of artistic and musical institutions, pursuant to the law of December 21, 1999, No. 508";

HAVING REGARD TO D.M. No. 226 of December 14, 2021 "Regulation on the accreditation procedures for doctoral programs and sites, and criteria for the establishment of doctoral programs by accredited entities";

HAVING REGARD TO the Decree of the Ministry of University and Research No. 470 of February 21, 2024, "Accreditation of doctoral programs proposed by AFAM Institutions" art. 3, paragraph 3, which provides that "AFAM Institutions can request accreditation of courses and their respective locations also in associated form through the signing of agreements or the establishment of consortia, which can be the administrative headquarters of the courses, with one or more of the following entities: other Italian AFAM Institutions in possession of the requirements provided for in the preceding paragraphs or similar foreign institutions, with the possibility of conferring a final multiple or joint degree [...]";

HAVING REGARD TO the Decree of the Ministry of University and Research No. 544 of March 27, 2024, which recalculated, starting from the academic year 2024/2025, the annual amount of the scholarship for attending Doctoral Research Courses to €16,243.00 gross of social security charges payable by the recipient;

HAVING REGARD TO the Ministerial Decree of April 24, 2024, No. 630, which provides for the allocation for the year 2024/2025, under the PNRR, Mission 4, Component 2, Investment 3.3, of resources intended for the co-financing of doctoral scholarships for dedicated programs with the contribution and involvement of companies;

HAVING REGARD TO the MUR Note Prot. No. 9166 of May 13, 2024, "D.M. 02/21/2024 No. 470 — AFAM Doctorates — Amendments to the teaching regulations of the Institutions";

HAVING NOTED the eligibility criteria set forth in the cited decrees, and in particular, Article 7 of D.M. 630/2024;

CONSIDERING that the interventions subject to the funding provided by the aforementioned decrees must be:

- a. consistent with the objectives and aims of Regulation (EU) 2021/241, with the general strategy and the detailed Sheet of the Component of the PNRR;
- b. oriented towards achieving results measured with reference to the milestones and targets possibly assigned to the Investment within the terms established by the Plan;

- c. compliant with the "do no significant harm" (DNSH) principle pursuant to Art. 17 of Regulation (EU) 2020/852 in coherence with the technical guidelines prepared by the European Commission (European Commission Communication 2021/C58/01);
- d. suitable to address and bridge gender inequalities;
- e. in support of the participation of women and youth, also in line with what is provided by the decree-law of May 31, 2021, n. 77 (so-called Simplification Decree), as amended by the conversion law of July 29, 2021, n. 108, regarding the management of the National Recovery and Resilience Plan (PNRR);

HAVING REGARD, in particular, to Article 8 of D.M. 630/2024 regarding "Admission and Evaluation Procedures" which indicate a specific timeline for the allocation of scholarships, as well as a complex reallocation procedure, among the Implementing Bodies that have assigned all the scholarships, of the resources that have become available;

HAVING REGARD TO MUR Note Prot. No. 11649 of June 18, 2024, "Operational Instructions for AFAM Institutions in addition to Note Prot. 8614 of 05/02/2024";

HAVING NOTED the Guidelines for the Accreditation of Doctorate Programs of AFAM Institutions approved by D.M. No. 778 of June 12, 2024;

HAVING REGARD TO the resolution of the Academic Council No. 20 of July 8, 2024, and of the Board of Directors No. 28 of July 9, 2024, of the "L. Cherubini" Conservatory of Music in Florence;

HAVING REGARD TO the Convention for the realization of the Doctorate Program in Arts, Technology and Perception, three-year period 2024-2027 – XL cycle, between the "Luigi Cherubini" Conservatory of Music in Florence, the Academy of Fine Arts of Florence, and the Higher Institute for Artistic Industries of Florence;

HAVING REGARD TO the availability of the companies interested in co-financing scholarships pursuant to D.M. 630/2024 and considering that the respective agreements will be signed with them;

## DECREES

The initiation of the selection procedure for the allocation of 9 scholarships for the 40th cycle of the doctoral program based on the resources provided by D.M. 630/24.

Annex 1 "competition notice" is an integral part of this decree.

The deadline for submitting applications is September 3, 2024, at 12:00 PM, Italian time.

THE DIRECTOR  
Prof. Giovanni Pucciarmati

**ALL. 1)**

**PUBLIC COMPETITION NOTICE FOR ADMISSION  
TO THE DOCTORAL PROGRAM OF THE 40TH CYCLE**  
with administrative headquarters at  
the Conservatory of Music of Florence

**DEADLINE: September 3, 2024  
12:00 PM (Italian time)**

**ANNO ACCADEMICO 2024/2025**

## ART. 1 – ACTIVATION AND CHARACTERISTICS OF THE PHD PROGRAM

1. This announcement regulates the admission procedures to the PhD program in "Art, Technology, and Perception," administratively based at the "Luigi Cherubini" Conservatory of Music in Florence, activated in association with the Academy of Fine Arts in Florence and the Higher Institute for Artistic Industries of Florence as per art. 3, paragraph 3 of D.M. 470/24.
2. The duration of the PhD program is three years, starting on November 1, 2024, and it offers 9 positions with scholarships as per D.M. 630/24, (Mission 4, component 2, Investment 3.3, resources allocated for the co-financing of PhD scholarships for dedicated programs with the contribution and involvement of companies).
3. The educational activities related to the PhD program in "Art, Technology, and Perception" will be conducted at the venues of the "Luigi Cherubini" Conservatory of Music in Florence, the Academy of Fine Arts in Florence, the Higher Institute for Artistic Industries of Florence, as well as at the locations of other affiliated institutions.
4. Submitting the application for admission, according to the procedures set forth in art. 3, implies the candidates' acceptance of the regulations contained in this announcement.
5. The use of the masculine gender in this announcement is not discriminatory but, intended as a neutral gender, is only for more immediate communication purposes.

## ART. 2 – ADMISSION REQUIREMENTS

Anyone, regardless of age and citizenship, who, at the closing date of the call, holds one of the following academic qualifications, may apply for the competition:

- Master's degree obtained under D.M. 270/2004;
- Specialist degree obtained under D.M. 509/1999;
- Degree obtained under the educational regulations preceding D.M. 509/1999, with a legal duration of at least four years;
- Second-level academic degree issued by Institutions of Higher Artistic, Musical, and Choreutic Education (AFAM) or equivalent (Previous System combined with secondary school diploma);
- Academic qualification obtained from foreign universities comparable to the Italian qualification required for access.

Applications can also be submitted by those who will obtain one of the above-mentioned qualifications by October 12, 2024, at the latest. In this case, the candidate is admitted conditionally and must send a self-certification of obtaining the qualification to the Doctoral Office ([dottorato@consfi.it](mailto:dottorato@consfi.it)) within 5 days from the date of obtaining it. Failure to submit the aforementioned self-certification within the specified terms will result in exclusion from the competition.

### ART. 3 – APPLICATION FOR PARTICIPATION

1. The application for participation in the doctoral program must be submitted exclusively to the Certified Email (PEC) address: [protocollo.consfi@pec.it](mailto:protocollo.consfi@pec.it) by 12:00 PM (Italian time) on September 3, 2024.
2. The candidate must complete the application using exclusively the attached form, indicating, under penalty of exclusion:
  - their personal details;
  - whether they intend to take the interview in Italian or English;
  - whether they are an employee of Public Administrations or not;
  - that they have not already benefited from doctoral scholarships in Italy, even partially

**a. The application must be accompanied by the access qualifications, under penalty of exclusion:**

- FOR ACADEMIC QUALIFICATIONS OBTAINED IN ITALY  
self-certification (specialist/master's degree or Level II AFAM diploma or single-cycle degree) degree/diploma grade with possible thesis title;
- FOR QUALIFICATIONS OBTAINED ABROAD  
candidates holding a foreign academic degree (equivalent to a specialist/master's degree/old system degree, Level II AFAM diploma) may submit an application for admission by attaching the academic qualifications obtained, accompanied by a translation in Italian or English. These candidates are admitted to the competition conditionally and will be excluded from the competition, or, in case of successful completion, from the doctoral program to which they are enrolled if it is found, after verification, that the degree does not meet the requirements of this notice and does not, therefore, allow for enrollment in the doctoral program.

The foreign academic degree must be comparable in terms of duration, level, and disciplinary field to an Italian second-level academic degree. The suitability of the foreign degree, if not already recognized under current regulations, is verified by the Doctoral Admission Committee, solely for the purpose of accessing the competition, in compliance with the regulations in force in Italy and in the country where the degree was awarded, as well as with the Treaties or International Agreements concerning the recognition of qualifications for further studies.

Before the start of the courses, the academic qualifications translated and legalized into Italian, accompanied by a "Declaration of Value in Loco" issued by the competent Italian representatives in the country where the degree was obtained, must be submitted to the Doctorate Office together with the enrollment application. Alternatively, certificates of comparability and verification of the foreign university degree issued by the ENIC-NARIC center in Italy (CIMEA), which contain all the necessary information for the assessment of the degree, may be presented. For degrees obtained in a European Union country, a diploma supplement is sufficient.

For entry into Italy, non-EU citizens residing abroad must register on the University portal and apply for an entry visa (post-graduate visa type D) from the Italian Embassy or Consulate with jurisdiction over their area.

**b. Mandatory attachments to the application, under penalty of exclusion:**

- 3.2.b-1 copy of a valid identity document or passport;
- 3.2.b-2 curriculum vitae et studiorum (preferably in European or Europass format) in Italian or English, signed pursuant to Articles 46 and 47 of DPR 445/2000 and subsequent amendments;
- 3.2.b-3 receipt of payment of the non-refundable fee of €30.00. Payment must be made via the Iris portal, by accessing the Spontaneous Payments section, selecting CONSERVATORIO DI MUSICA LUIGI CHERUBINI, and selecting the payment type "admission fee for the competitive procedure" <https://iris.rete.toscana.it/public/elencoEnti.jsf?m=4>. The refund of the fee is not allowed in any case. The candidate will be considered duly registered and therefore admitted to the competition only after the fee has been paid;
- 3.2.b-4 research project, written in Italian or English, in pdf format, which must include:
  - A. project description;
  - B. contextualization of the topic;
  - C. methodologies;
  - D. expected results;
  - E. concise bibliography.

The maximum length should be 10,000 characters for points A to D (including spaces and notes), excluding the bibliography. The project will be evaluated solely for admission purposes and does not constitute a binding commitment for doctoral research.

**c. additional assessable titles and attachments:**

- 3.2.c-1 other qualifications deemed useful for evaluation purposes, specifically: relevant second-level Master's degrees; AFAM second level degrees; relevant advanced training courses. Language certifications for languages other than Italian and English must be accompanied by certificates and self-certifications pertaining to their possession.
- 3.2.c-2 audio/video (URL on platforms such as Vimeo, YouTube, Google Drive, or other similar platforms) and scores (max. 2 scores in PDF format);
- 3.2.c-3 summary of the thesis or diploma, for those who have completed a thesis at the end of the master's degree or level II diploma, in Italian or English, with a maximum of 4,000 characters including spaces, accompanied by a brief bibliography of the thesis with a maximum of 500 characters including spaces; in case the degree has not yet been obtained, the summary of the thesis in progress must be attached and countersigned by the thesis supervisor, under penalty of non-evaluation of the title;
- 3.2.c-4 scientific or artistic publications must be submitted as attachments to the application, in electronic format (PDF), indicating the author, year of



publication, publishing house, name of the journal, ISSN or ISBN or ISMN code;

The omission of required information and documents during the application process for the competition cannot be remedied after the announcement's deadline.

The omission of required information and documents during the application process includes uploading empty files or files containing information different from what was requested.

The Conservatory of Florence may, even after enrollment and the start of the course, exclude candidates from the competition if their documentation does not meet the prescribed requirements or if their self-certifications are found to be false. If a candidate is excluded after admission to the course, they are also required to reimburse any scholarship installments received. Exclusion in this case will be ordered by decree of the Director.

The documentation must be complete with all necessary elements for evaluation; documents with incomprehensible or illegible information will not be considered.

#### ART.4 – ADMISSION EXAM

1. Admission to the Doctoral Course is subject to passing an entrance exam that assesses, through a suitable comparative evaluation, the basic preparation acquired, the candidate's capacity and aptitude for scientific/artistic research.
2. The admission exams are conducted based on qualifications, a research project, and an oral exam. The oral selection exam will take place exclusively in person at the Conservatory of Music in Florence, on the date and time specified in Art. 5 of this notice.

No personal communications will be sent to candidates.

The examining committee has a total of 100 points at its disposal.

The points are allocated as follows:

- a. EVALUATION OF QUALIFICATIONS: maximum score 20/100 (minimum score to access the oral exam: 12/20);
  - A. Access qualifications of study, art. 3.2.a-1 or 3.2.a-2;
  - B. Additional assessable titles and attachments, art. 3.2.c.;
  - C. Curriculum Vitae et Studiorum, art. 3.2.b-2.
- b. EVALUATION OF THE RESEARCH PROJECT: maximum score 30/100 (minimum score to access the oral exam: 18/30).

The following will be evaluated: linguistic accuracy and clarity, originality, methodological approach, reference bibliography, and expected results.

The research project must be submitted following the guidelines outlined in Article 3 of this Notice;
- c. ORAL EXAM: maximum score 50/100 (minimum score to pass the oral exam: 30/50).

The oral exam will be conducted in Italian or English. The interview will focus on the research project presented by the candidate, the candidate's educational background, and research topics related to the proposed project.

The following will be evaluated: research aptitude, skills, and knowledge of the candidate.

During the oral interview, the Commission, at its sole discretion, will assess the adequate knowledge of English and Italian. One of the two languages (English or Italian) must be at level C1, the other at level B2. If the knowledge of either Italian or English is found to be at a level lower than that required by the Notice, it will be grounds for the Commission to declare the candidate unsuited, hence resulting in the candidate not passing the oral exam.

#### ART. 5 – INSTRUCTIONS ON THE EXAM

1. For the oral exam, the eligible candidate is required to appear on **September 12, 2024, at 10:00 AM** at the "L. Cherubini" Conservatory of Music in Florence, Piazza delle Belle Arti,
2. The candidate must identify themselves before the interview begins by presenting a valid identification document. If necessary, the oral exam may continue the following day.

Failure to appear, the unavailability of the candidate on the designated day or time, or failure to present a valid identification document are grounds for exclusion from the selection process.

The lists of candidates admitted to the oral exams will be published on the page dedicated to doctorates at <https://www.consfi.it/dottorati-afam/>, at least five days before the date of the oral exam. This publication serves as official notification of the summons.

The merit ranking, formulated based on the total score obtained by each candidate, will be published at the address: <https://www.consfi.it/dottorati-afam/>.

#### ART. 6 – EVALUATION COMMITTEE

1. The Committee for admission to the doctoral program is appointed by Decree of the Director of the "Luigi Cherubini" Conservatory of Music in Florence, in accordance with current regulations.
2. The composition of the Committee can be consulted on the website of the Florence Conservatory, at the following address <https://www.consfi.it/dottorati-afam/> and on the websites of the partner Institutions.

The Committee holds a preliminary session, which may be via an online call, to exclude the existence of any conflicts of interest between the members themselves and the candidates, pursuant to Articles 51 and 52 of the Italian Code of Civil Procedure, as well as to evaluate the qualifications and research project presented by the candidates, assigning them a score that allows or does not allow them admission to the oral exam.

At the end of the oral exam, the Committee drafts the ranking list and submits the minutes of the sessions to the Director, who, by his own decree, approves them. The Examination Committee has full responsibility for the proper conduct of the selection procedures, with



particular reference to the correct assignment of scores as well as the correct drafting of the competition minutes.

#### ART. 7 – RANKING

1. The Examination Committee will express a suitability judgment on each candidate for the purpose of assigning positions in the general merit ranking.
2. The research scholarships are awarded based on the general merit ranking, identifying the winners from among the top-ranked candidates who have obtained a suitability judgment.
3. Following the publication of the oral exam results, the decree approving the documents containing the final ranking will be drafted, which can be consulted on the dedicated page of the “Luigi Cherubini” Conservatory of Music in Florence's website.
4. In the event of a tie, the following criteria will be applied:
  - a) precedence is given to the evaluation of the less favorable economic situation, determined pursuant to DPCM of December 5, 2013, No. 159, Article 8, Paragraph 4;
  - b) in the event of a further tie, the younger candidate will prevail.

The winners of the competition must confirm acceptance of the position within 48 hours of the publication of the ranking by sending an email to [protocollo.consfi@pec.it](mailto:protocollo.consfi@pec.it). The ranking list will be updated in the event of an express or implied renunciation of the position, until the expiration of the same. In the event of updates, the position covered by the scholarship will be offered to eligible candidates according to the order of the ranking. PhD scholarships cannot be awarded to doctoral students who have renounced scholarships under the PNRR within the 38th cycle and the 39th cycle.

#### ART. 8 – CANDIDATES WITH DISABILITIES AND SLD

1. Candidates with a recognized disability under Article 3, paragraphs 1 and 3, of Law No. 104 of February 5, 1992, or with an invalidity certificate, who need special aids or additional time for taking the exam, must make a request using the form provided by the Administration, submitting the documentation attesting to the recognition of the disability or the invalidity certificate. This request must be sent, together with the admission application, along with the following documentation:
  - a. diagnosis of Specific Learning Disorders (SLD), based on Law No. 170/2010, issued by the National Health Service, an accredited private center, or a private specialist, accompanied by a conformity document issued by the National Health Service. The documentation must be no more than three years old or issued after the candidate's 18th birthday;
  - b. documentation, issued by a specialist from the NHS, certifying another type of specific developmental disorder that affects learning;
  - c. disability certification based on Law No. 104/92;
  - d. certification of civil disability;

- e. medical documentation, issued by a specialist, certifying the presence of health conditions (physical and/or mental) that may result in a disability, even temporary, affecting study and the ability to take the exam.

The overall documentation provided must be clear and contain information useful for understanding the specific needs of the candidate (Note: if the candidate possesses both certification under Law No. 104/92 and additional medical documentation, they may submit everything they consider useful).

2. Candidates with disabilities or with SLD residing in foreign countries who intend to benefit from accommodations must submit legalized certification (or with an apostille, where provided) attesting the state of disability or SLD issued in the country of residence, accompanied by an official translation drawn up exclusively in Italian or English.

The certifications are examined by the competent structures to ascertain that the documentation attests to a condition of disability or specific learning disorder recognized by Italian law.

The documentation is examined to evaluate the consistency of the accommodation requests with the documentation presented. In the case of incomplete or illegible documentation, an integration will be requested and must be sent within the mandatory deadlines set in the communication.

**A candidate who does not submit the accommodation request within the deadlines indicated in the notice or does not provide any requested supplementary documents within the indicated deadlines will not be able to receive the requested accommodations.**

The Florence Conservatory will communicate the outcome of the accommodation requests to the examining commission and the interested candidates.

## ART. 9 – ENROLLMENT IN COURSES

1. Those who have accepted the scholarship will receive communication with the necessary information for enrollment. The enrollment procedure is considered complete upon payment of the regional fee owed to ARDSU Toscana, the stamp duty, and insurance, according to the instructions published on the Conservatory's website <https://www.consfi.it/dottorati-afam/>.

For public employees admitted to the doctoral courses, Article 12, paragraph 5 of D.M. 226/2021, and other applicable provisions apply.

## ART. 10 – REGIONAL FEE FOR ACCESS AND ATTENDANCE OF COURSES

1. Doctoral candidates are required to pay the stamp duty (€16.00), insurance (€4.50), and the regional tax for the right to study, the amount of which, unless otherwise determined by the Tuscany Region, is set at €140.00.

The following are not required to pay the regional tax for the right to study:

- the winners and those deemed suitable in the ranking of the scholarship from the Regional Agency for the Right to University Education;
- students with disabilities, with recognition of handicap (art. 3, paragraph 1, of Law 104 of February 5, 1992) or with a disability of 66% or higher;
- students who are children of holders of disability pensions (art. 30 of Law 118 of March 30, 1971).

Admission to subsequent years and the final exam are subject to verification of the payment of the regional fee.

#### ART. 11 – SCHOLARSHIPS

1. Scholarships are awarded as specified in Art. 7. In the event of a tie, the most disadvantaged economic situation prevails in accordance with D.P.C.M. December 5, 2013, No. 159, based on the Attestation of the Equivalent Economic Situation Indicator (ISEE) valid for subsidized benefits for university education. The annual amount of the scholarship is €16,243.00 (gross of social security charges borne by the recipient).
2. Admission to the PhD program requires exclusive and full-time commitment from the doctoral candidate. Concurrent enrollment in other academic courses is allowed under the conditions regulated by Law No. 33 of April 12, 2022, Art. 2, Paragraph 2, and Ministerial Decrees 930/2022 and 933/2022.
3. The cases of total or partial incompatibility for the enjoyment of the scholarship are established by current regulations. In particular, scholarships may not be combined with research grants or other scholarships awarded for any reason.
4. Scholarships have a total duration of at least three years and are renewed annually provided that the doctoral candidate is admitted to the following year by the Doctoral Board, subject to verification of the regular and profitable completion of the program activities planned for the previous year.
5. In addition to the scholarship and within the existing financial resources in the budget of the Conservatories promoting the PhD program, each doctoral candidate is assured, starting from the first year, a budget for research activities in Italy and abroad, determined for each course at 10% of the gross annual amount of the scholarship.
6. Pursuant to DM 470/2024, Art. 11, Paragraph 5, "Public employees admitted to a doctoral program benefit, for the normal duration of the course, from the leave provided by collective bargaining or, if employees under public law, from special leave for study purposes, in accordance with the needs of the administration, pursuant to Article 2 of Law No. 476 of August 13, 1984, with or without salary and unless explicitly waived, only if they are enrolled for the first time in a doctoral course, regardless of the disciplinary field. The right to the budget for research activities carried out in Italy and abroad referred to in Article 9, Paragraph 4, remains in place."
7. Those who have already benefited, even partially, from a scholarship for attending a PhD program cannot benefit from it a second time.
8. The Conservatory may not be able to provide the scholarship to students coming from countries subject to restrictions ("embargo") until they obtain the residence permit.

#### ART. 12 – ATTAINMENT OF THE DEGREE

1. The title of Doctor of Research is obtained by passing the final exam. The doctoral candidate is required to enter the doctoral thesis, in electronic version, into the digital archive of the "L. Cherubini" Conservatory of Music in Florence.

## ART. 13 – INTELLECTUAL PROPERTY OF RESEARCH RESULTS AND PUBLICATIONS

1. The intellectual and industrial property rights on the results eventually achieved by the doctoral student are regulated in accordance with current legislation (Copyright Law - Legislative Decree 633/1941 - and Industrial Property Code - Legislative Decree 30/2005 and subsequent amendments), based on the provisions set out in the individual agreements with the Conservatory, Companies, or Entities involved.

The inalienable moral right of the doctoral student to be recognized as the author or inventor remains unaffected.

The doctoral student is required to sign a specific confidentiality agreement concerning the confidential information, data, and documents that they may come to know of during the course of their activities.

In any case, the doctoral student is guaranteed the opportunity to carry out the usual publication activities provided by the training program, which must be scheduled in a manner compatible with the protection of any results.

## ART. 14 – PROCESSING OF PERSONAL DATA

1. Personal data related to this procedure are collected and processed for institutional purposes of the University in accordance with Articles 13 and 14 of EU Regulation 2016/679 - General Data Protection Regulation (GDPR).
2. Candidates have the right to access their personal data, request their rectification, deletion, limitation of processing, as well as to object to their processing by addressing requests to [ufficio.risorseumane@consfi.it](mailto:ufficio.risorseumane@consfi.it).
3. In addition to administrative and judicial remedies, an appeal to the Privacy Authority is admitted: <https://www.garanteprivacy.it> in the event that the processing is believed to be in violation of the EU Regulation.
4. The data controller of personal data is the "Luigi Cherubini" Conservatory of Music with its legal headquarters at Piazza delle Belle Arti no. 2, 50122, Florence – PEC: [protocollo.consfi@pec.it](mailto:protocollo.consfi@pec.it)
5. The Data Protection Officer can be contacted at [dpo@pec.brennercom.net](mailto:dpo@pec.brennercom.net).

## ART. 15 – PUBLICITY

1. The notice is published on the Conservatory's Notice Board and on the website at <https://www.consfi.it/dottorati-afam/>.
2. It will be widely disseminated through publication on the websites of the affiliated institutions.

It is also published on the Ministry and EU websites.

## ART. 16 – PERSON RESPONSIBLE FOR THE PROCEDURE

1. For all purposes of this notice, the competent Organizational Unit is identified as the Doctorate Office, Piazza delle Belle Arti 2, 50121 Florence.

Information and clarifications regarding the submission of the application can be addressed to the email address [dottorato@consfi.it](mailto:dottorato@consfi.it).

The person responsible for the procedure is Dr. Arianna Mazzucato, administrative officer of the Florence Conservatory of Music.

## ART. 17 – CONDITION OF EFFECTIVENESS – SAFEGUARD CLAUSE

1. This notice is issued pending the accreditation of the PhD program in Art, Technology, and Perception pursuant to DM 470/2024. If the Course is not accredited, it will not be possible to proceed with its activation for the XL cycle - academic year 2024/2025.
2. The PhD program is activated "sub condicione" of accreditation by ANVUR. If ANVUR has not yet communicated the accreditation outcome at the time of the completion of the competition procedures, the examinations will be regularly carried out, and the winners will be admitted to the course and enrolled "sub condicione." An eventual negative outcome of the accreditation procedure will result in the non-activation of the course.

## ART. 18 – FINAL PROVISIONS

1. The competition documents are public, and access to them is allowed in the manner established by Law No. 241 of August 7, 1990.
2. For anything not expressly provided in this notice, reference is made to the educational regulations of higher education and DDMM 470/2024 (Regulation of AFAM PhDs), 544/2024 (amounts of PhD scholarships), 630/2024 (funding of PhD scholarships).
3. The Conservatory reserves the right to exclude candidates at any time who participate in the examinations provided for in this notice for failure to comply with the provisions given therein or the indicated deadlines, or for lack of the required qualifications.
4. The notice is also available in English; however, the Italian version is the authoritative one according to the law.

N.B: Here is the application form template for the candidacy.





to not have ongoing criminal proceedings;			
to have the following ongoing criminal proceedings (specifically indicate the ongoing criminal proceedings, citing the details of the proceedings as well as the offenses being prosecuted):			
to possess the following degree for the purpose of accessing the competition:			
obtained at:		on:	
(if the degree was obtained abroad, specify its equivalence to the Italian degree and attach appropriate certification issued by the competent authorities);			
not to have been dismissed or exempted from employment with a public administration, and not to have been declared lapsed from other state employment pursuant to Article 127, letter d), D.P.R. no. 3/1957, or not to have been subjected to termination for just cause or dismissal following the determination that the employment was obtained through the production of false documents or documents rendered invalid, nor to have been dismissed or banned from public office based on a final judgment;			
of not having already benefited from PNRR doctoral scholarships in Italy, even partially;			
of NOT being employed by a Public Administration			
of being currently employed an Italian Public Administration (if so, specify which one and the period of service):			
			period
I INTEND TO TAKE THE ORAL EXAM IN:		ITALIAN	
		ENGLISH	
		ITALIAN/ENGLISH	
to have adequate knowledge of the Italian and English languages			

**Attached herewith, under penalty of exclusion:**

- FOR DEGREES OBTAINED IN ITALY: self-certification (specialist/master's degree, second-level AFAM diploma/equivalents or unified cycle), graduation/diploma grade with the title of any thesis using the model provided by the Administration;
- FOR DEGREES OBTAINED ABROAD: attach the obtained degrees accompanied by a translation into Italian or English;
- Curriculum Vitae et Studiorum (preferably in European format or Europass format) in Italian or English, signed in accordance with Articles 46 and 47 of DPR 445/2000 and subsequent amendments;
- Research project, written in Italian or English (maximum length of 10,000 characters, including spaces and notes, and excluding bibliography and images);
- Photocopy of a valid residence permit (only for non-EU citizens);
- Copy of a valid identity document or passport;
- Receipt of payment of the admission fee for the competition procedure of €30.00.

**I am attaching additional degrees and annexes to this letter:**

- a. audio/video/images (URLs on platforms like Vimeo, YouTube, Google Drive, or other similar platforms) and scores/catalogs (max. 2 in PDF format), audio/video/images on platforms like Vimeo, YouTube, Google Drive, or other similar platforms;
- b. summary of the thesis for those who have completed a thesis at the end of their master's degree or second-level diploma, in Italian or English;
- c. scientific/artistic publications;
- d. other titles considered useful for the evaluation, such as: master's degree or second-level AFAM diploma, Master's, specialization or advanced courses, language certifications.

The undersigned declares to have read the information provided pursuant to Article 13 of EU Regulation No. 679/2016 as stated at the bottom of this application and to give their consent to the processing of personal data in compliance with Legislative Decree 196/2003.

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(place)

(date)

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(signature)

**Modello A 2**

I declare under my own responsibility, aware of the criminal penalties referred to in Art. 76 of D.P.R. 445/2000 in case of false statements, pursuant to and for the purposes of Art. 46 of the aforementioned D.P.R., that I possess the following degrees:

**A) ENTRY DEGREE (Art. 4, paragraph 2, letter a., A):**

to have obtained the following diploma of the previous system or second-level academic diploma issued by state and non-state institutions referred to in Article 1 of Law 508/1999, by the institutions referred to in Article 11 of DPR 212/2005 recognized by the Ministry, or equivalent qualification issued by foreign institutions, master's degree (two-year, single-cycle or old system) issued by state or legally recognized non-state universities or equivalent qualification:

N.	DEGREE	UNIVERSITY/INSTITUTION	DATE	VOTE	TITIE OF THESIS *
1					

\* \* an outline of the thesis/dissertation is attached, if applicable (art. 3, paragraph 3, letter c-3)

**B) DEGREES AND FURTHER ANNEXES (art. 4, paragraph 2, letter a., B):**

to have obtained the following: Specialized/Master's/Old System degree; Second-level AFAM Diplomas; First or Second Level Masters or an equivalent qualification awarded by foreign institutions, by state or non-state legally recognized universities, including any other post-graduate specialization or advanced training title referred to in Article 3, paragraph 1, letters c) and e) of DPR 212/2005:

N.	DEGREE	UNIVERSITY/INSTITUTION	DATE	VOTE
1				
2				
3				
4				
5				

if needed, add more rows

N.	LANGUAGE CERTIFICATIONS	CERTIFYING INSTITUTION	DATE	LEVEL
1				
2				
3				

if needed, add more rows



Application for participation in the Ph.D. 40th cycle

N.	Audio/video/images	URL
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

if needed, add more rows

ATTACHMENT	SCIENTIFIC OR ARTISTIC PUBLICATIONS (PDF)	ISSN OR ISBN OR ISMN CODE	DATE	PUBLISHER
1				
2				
3				
4				
5				

if needed, add more rows

\_\_\_\_\_  
(place)

\_\_\_\_\_  
(date)

\_\_\_\_\_  
(signature)

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## INFORMATION ON THE PROCESSING OF PERSONAL DATA

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### *pursuant to Article 13 of EU Regulation 679/2016*

The Luigi Cherubini Conservatory of Music in Florence wishes to provide you with the following information:

**1. Identity and contact details of the Data Controller.**

The Data Controller is the Luigi Cherubini Conservatory of Music - Florence, with its registered office at Piazza delle Belle Arti, 2, 50122 - Florence (FI). You can contact the Data Controller using the following contact details:

Tel: 055 2989311 - Email: [ufficio.risorseumane@consfi.it](mailto:ufficio.risorseumane@consfi.it)

**2. Contact details of the Data Protection Officer.**

The Data Protection Officer is the company Reggiani Consulting S.r.l., with its registered office at Via Pacinotti 13, 39100 – Bolzano (BZ).

You can contact the Data Protection Officer using the following contact details:

Tel: 0471 920 141 - Certified Email: [dpo@pec.brennercom.net](mailto:dpo@pec.brennercom.net)

**3. Purpose of the processing.**

Your data will be processed for the following activities:

- Participation in the competition procedures of the Luigi Cherubini Conservatory of Music - Florence;
- The processing of your personal data is carried out by the Data Controller as part of the execution of its public interest tasks pursuant to art. 6, paragraph 1, letter e) of the GDPR.

**4. Personal data belonging to special categories**

The processing of special categories of personal data, such as data relating to your health status, may be processed to fulfill the obligations of the Data Controller, based on the following conditions of lawfulness:

- for reasons of substantial public interest based on European Union or national law pursuant to art. 9, par. 2, letter g) GDPR and art. 2-sexies, paragraph 2, letter bb) "university education" of Legislative Decree 196/2003 as amended;
- for purposes of archival in the public interest, scientific or historical research or for statistical purposes (art. 9, par. 2, letter j) GDPR and art. 2-sexies, paragraph 2, letter cc) of Legislative Decree 196/2003 as amended);
- to establish, exercise, or defend a right in court;
- on the basis of explicit consent from the data subject (art. 9, par. 2, letter a) GDPR);

**5. Subjects to whom the data may be communicated.**

Your data may be communicated, in order to fulfill the agreed service, for example and not limited to, the Ministry of University and Research, as well as companies providing services necessary for the execution of the aforementioned activities. For activities of facilitation, orientation, and professional placement, your data may be communicated to associative entities with which the Conservatory establishes adhesion and/or collaboration relationships.

The communicated data will be strictly limited to what is necessary for the execution of the requested service, and, where possible, anonymous processing methods will be preferred.

The communication of such data is mandatory in order to carry out the above-mentioned purposes, and any refusal to communicate them will make it impossible for us to fulfill the agreed services.

Your data will not be disclosed to third parties without your prior and specific consent.

**6. Data transfer to a third country or international organizations.**

The personal data of those residing in the territory of the European Union will not be transferred in any way to non-EU third countries.

A copy of your data is available at the Data Controller's headquarters, which can be contacted using the contact details provided in point a) of this notice.

**7. Duration of personal data retention**

The determination of the personal data retention period will be defined according to the criteria of processing necessity and in compliance with legal and/or regulatory obligations. Your personal data will therefore be retained for the entire period necessary to pursue the purposes indicated in the previous point c). Your data may be retained for a longer period limited to cases of archival in the public interest, scientific or historical research, or statistical purposes, subject to the adoption of appropriate technical and organizational measures.

**8. Rights of the data subject and withdrawal of the consent given**

At any time, you have the right to request the Data Controller access to your data, as well as the rectification or deletion of the same. You will receive a response within 30 days in written form (unless you specifically request an oral response), including by electronic means. You also have the right to request the limitation of processing or to oppose it. Finally, you can request the portability of your data to another controller. At any time, you can also withdraw the consents given through this notice. To revoke one or more of the consents given, it will be sufficient to contact one of the addresses indicated in point a) of this notice.

**9. Right to lodge a complaint with the Supervisory Authority**

If you believe that your data has been processed unlawfully, you have the right to contact the Supervisory Authority to lodge a complaint.

**10. Automated decision-making processes**

The Data Controller does not use any automated decision-making processes concerning your personal data.